



COMMUNITY UNITED METHODIST CHURCH PRESCHOOL
 6652 Heil Ave - HB, CA 92649 714-842-1630 cumcpreschoolhb@gmail.com
ADMISSION AGREEMENT 2025 - 2026 LIC # 300 600 219

Name of child: _____ Birthdate: _____ Gender: _____

Person responsible for tuition (Please Print): _____

Phone Number: _____ Email: _____

CUMC Preschool offers a loving Christian preschool program for children who are 2 years 6 months through 5 years. Children are expected to be toilet trained.

Our school year follows the same schedule as the Ocean View School District. **No school days are:**

- | | | | |
|------------------|--|--|---|
| November: | Veteran's Day | March: | Parent/teacher conference days (2 days) |
| | Thanksgiving (3 days) | April: | Spring Break (5 days) |
| December | Christmas break (Christmas - New Year's Day) | May: | Memorial Day |
| January | Martin Luther King Day | ***1-2 Teacher In-Service Days scheduled as they occur | |
| February | Lincoln's Birthday | | |
| | Washington's Birthday | | |

Registration Fee: A non-refundable registration fee of \$150 for the first child and \$125 for each additional child enrolled from the same family at the same time is due at the time of enrollment to ensure your spot.

Tuition Schedule:	Mornings or Afternoons: 8:45 - 11:45		All Day - 8:45 - 3:15	
	Number of Days	Mornings Only Yearly Fee	Mornings Only Monthly Fee	All Day Monthly Fee
2 Mornings	\$3500	\$350	\$5500	\$550
3 Mornings	\$4000	\$400	\$6300	\$630
4 Mornings	\$5500	\$550	\$8800	\$880
5 Mornings	\$6000	\$600	\$9750	\$975

Please initial that you have read and understand the following policies.

Installment Payment of Tuition : The first installment must be made no later than the first day of registered preschool attendance or all fees and classroom space may be forfeited. The last tuition payment of the year will be due June 1, 2026. Tuition is calculated on an annual basis allowing for holidays and adjusted to ten equal monthly payments for your convenience. Payments may be mailed and should include "preschool" in the address. If paying electronically, it is important that you instruct your bank to make the "payee" expressly "CUMC Preschool" to avoid confusion with the church as to where the check should be deposited. Online payment on Brightwheel is available. There is a 2.9% credit card service charge applied.

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_____ **Credit and Refund Policy:** Monthly tuition installments are not refundable. There are no credits or refunds made for absenteeism of any kind. Some months have “no school” days. Since tuition is divided into equal installments, each month’s tuition is the same. Tuition fees may be refunded only in the event of a child’s dismissal from the school and in that instance, tuition fees will be refunded on a prorated basis to the last day of attendance. Parents are required to give a two-week notice of withdrawal from school. If you fail to comply you are liable for two week’s tuition. Reimbursements and credit will not be issued for school closures of two weeks or less that are beyond our control (Example: natural disaster, maintenance emergency, pandemic, etc...). Reimbursements for closures that extend beyond that time frame will be determined if they arise.

_____ **Service Charges and Fees:** Monthly tuition is due on the 1st of each month. A late fee of \$10 will be assessed if tuition is not received by the 8th of the month. If a check is returned to the preschool, the parent will be responsible to cover the bank fees. Children are expected to be picked up promptly at the end of the session. There is a ten minute grace period. After that, a late fee may be charged for late pick-up. If your child was not signed-in or signed-out and Social Services cites the preschool for this, the parent will be responsible for that citation fee.

_____ **Extended Day Options:** CUMC Preschool offers extended day options. These are first come, first serve and should be reserved ahead of time. A spot can be reserved the day of if there is room available. Early Start is from 7:30 - 8:30 and is \$10/day. Lunch Bunch is from 11:45 - 12:45 and is \$10/day. The Afternoon enrichment program is daily from 12:45 - 3:15 and is \$30/day.

_____ **Arbitration Statement:** I agree to arbitrate any disputes that may arise from the care of my child/children with your facility in accordance with the rules of the American Arbitration Association with the exception of any financial disputes that may occur between the parties. CUMC Preschool reserves the right to modify this agreement at any time by giving the payer a written 30-day notice of the modification.

I have received, read and fully understand the above admission agreement and know I can find a copy in the Family Handbook. I agree to pay any and all outstanding balances at the time of withdrawal or the account may be referred to a collection agency or directly to Small Claims Court.

(Mother/Guardian)

(Father/Guardian)

Date

CUMC PRESCHOOL - Registration Form - 2025- 2026

6652 Heil Ave, HB, CA 92647

714-842-1630

Lic# 300 600 219

PLEASE PRINT ALL INFORMATION:

Child's Full Name _____ Birthdate: _____

Name child is to be called at school: _____ Gender _____

Mom/Guardian Cell _____ Dad/Guardian Cell _____

Email(s) for receiving preschool information: _____

Address _____ City _____ Zip _____

Allergies _____

Is there a custody order concerning this child? Yes No

Mother/guardian/domestic partner's full name: _____

Employer _____ Occupation _____

Work address _____ Work phone _____

Father/guardian/domestic partner's full name: _____

Employer _____ Occupation _____

Work address _____ Work phone _____

PLEASE CIRCLE YOUR PROGRAM CHOICE: **Preschool (2.6 - 4yrs)** **Pre-K (5 by 9/1/26)**

MORNING OR AFTERNOON PROGRAM (8:30 to 11:45 a.m.)

_____ 2 Day T/TH	\$3500 yearly \$350 monthly
_____ 3 Day MWF	\$4000 yearly \$400 monthly
_____ 4 Day M-TH	\$5500 yearly \$550 monthly
_____ 5 Day M-F	\$6000 yearly \$600 monthly

MORNING - WITH ENRICHMENT PROGRAM (8:30 - 3:15)

_____ 2 Day	\$5500 yearly \$550 monthly		
_____ 3 Day	\$6300 yearly \$630 monthly	_____ 4 Day	\$880 yearly \$880 month (PRE-K)
_____ 5 Day	\$9750 yearly \$975 monthly		

A non-refundable registration fee of \$150 for the first child and \$125 for each additional child enrolled from the same family at the same time is due at the time of registration to ensure your spot. The family handbook is available online at cumcpreschoolhb.com

FOR OFFICE USE ONLY Registration amount: _____ Payment Type: _____ Date: _____